



The Parish of Iver

The churches of St Peter and St Leonard

PAROCHIAL CHURCH COUNCIL

Minutes of the meeting held on 24th June 2008 at 7.45 p.m. at St Leonard's Church

Present	Rev Tim Eady	Jackie Griffiths	Gerry Paine
	(presiding)	Wendy Jenner	Darren Quinnell
	Fliss Akehurst	Roy Johnston	Leslie Rimell
	Glenda Collins	Mike Kennedy	Paul Walker
	Joe Gibbs	Angela Lindstrom	Rev Kate Wilson
	Rev Brian Griffiths	John Norfolk	Lesley Willoughby

		<u>ACTION</u>
1	DEVOTIONAL WORSHIP Rev Kate Wilson led a period of devotional worship based on Passionate Spirituality with readings taken from Psalms and John.	
2	APOLOGIES Apologies for Absence were received from Steve Baynes, Pete Gibbs and Maureen James.	
3	ELECTION OF LAY VICE- CHAIRMAN John Norfolk declined to stand whereupon it was proposed by Rev Kate Wilson seconded by Wendy Jenner and resolved that Joe Gibbs be elected Lay Vice-Chairman of the PCC for the year.	
4	MINUTES The minutes of the meeting held on the 27 th May 2008 were received, approved and adopted and signed by Tim as a true record subject to the following amendments: Min No 10.1- Report on Tower in the 6 th line, add the words " which had previously been agreed " after the word "cabinet"; Min No. 10.2 (a) - Lead Flashing in the 1 st line add the words " and the Church " after the word "Centre"; Min No. 10.2 (d) - Temporary Removal of Front Pews delete the word " four " and insert the word " two " in the 1 st and 11 th lines; and Min No. 16 - Dates of Future Meetings add the words " subject to agreement "	
5	MATTERS ARISING	
5.1	Dates of Future Meetings. Arising from the correction to Minute No. 16 above, Leslie Rimell informed the PCC that he is unable to attend meetings of the PCC if held on a Tuesday night from October 2008 due to his university lectures. It was agreed that the matter be deferred to the next meeting and that all members of the PCC notify Tim of their availability	Agenda item All
5.2	Members were reminded that the first Reviver Service takes place on Thursday 26 June at St Peter's Church at 7.45pm	

5.3	<p>Election of Treasurer. The position remains unfilled. Rob Penn has prepared a job description for the post. The appointment is to be made subject to interview by Tim and Rob.</p>	TE/RP
5.4	<p>Secure storage for Musical Instruments. A quotation for this work has been received. It was acknowledged that funds raised for the Tower Appeal could not be applied for this project but could be used for other future repairs to the tower. The English Heritage grant is conditional on extended opening times for the public to visit the church. Therefore, funds could be applied from the Fabric and Maintenance budget for this scheme.</p>	Fabric Committee
5.5	<p>Temporary Removal of front pews. In response to the application to the Archdeacon for a temporary licence to remove the front pews, 7 letters of objection, 1 letter voicing no objection and 1 letter of support have been received to date.</p> <p>It was recognised that the application for the temporary removal of the pews arose following a visit by the DAC on 17 March. The DAC had invited the PCC to formulate a complete plan of what was to be done; the temporary removal of the front two pews would at least see what could be done.</p> <p>There followed a lengthy debate when the rationale for the removal of the pews was discussed. Points raised included: disabled access particularly for wheelchair bound persons attending church services, wedding and funeral services; prayer ministry and children's' services.</p> <p>Members were reminded that the PCC had agreed in December 2007 to prepare a long-term plan for re-ordering the Church but this had not been advanced. A strategy for how best we can make the Church a better place for worshipping God needs to be drawn up. A suggestion that a small committee is set up was not progressed.</p> <p>In summary it was agreed</p> <p>(a) that the staff meeting looks at all the issues and brings a paper to the next PCC meeting;</p> <p>(b) that all members of the PCC submit their views on how we can best use the building for the greater worship and glorification of God;</p> <p>(c) that a copy of the letter from the DAC to John Norfolk be circulated to all members of the PCC; and</p> <p>(d) that the PCC responds to all letters addressed to the PCC on the subject of the temporary removal of pews at the next meeting once Tim had circulated the letters to all members.</p>	TE All JN TE
5.6	<p>St Peter's Centre: Tea Room and Library. It was noted that since the last meeting of the PCC, the St Peter's Centre Tea Room and Library had been closed. This will result in a loss of £300 revenue per month. Notwithstanding the present uses of St Peter's Centre including a drop in centre; church meetings; Tot Zone; courses; parish office and smarter Café (which is also likely to close), we need to raise the spiritual awareness of the people within the church of the importance of St Peter's Centre within the community.</p> <p>Arising from the foregoing it was noted that Karen Hall intends to retire from her work with Sunday Groups while Rev Brian Griffiths also wishes to relinquish</p>	All

his role as Children's/Youth Co-ordinator.
The Centre, Treasurer and Children's Work should all be in our daily devotion.
This should be made known to all members of the PCC and the whole congregation.

All

In summary, it was **agreed**

- (a) that a letter of thanks and appreciation is sent to Joan Gibbs for all her efforts in trying to make the café a going concern; KW/JR
- (b) that our next PCC meeting shall be held at St Peter's Centre commencing at 7pm with a time of prayer in each room; All
- (c) that the day of the meeting 22 July, shall be devoted to a time of prayer and fasting from 7am for those who are able so to do; and TE
- (d) that the opportunity be taken for discussion and prayer in Home Group meetings, coffee mornings etc. All

5.7 Richings Players Hire Charges. It was noted that the charges for Richings Players have now been resolved.

5.9 Parish Day Conference. The PCC was notified of the date of the Parish Day Conference as Saturday 7 February 2009.

6 CORRESPONDENCE

6.1 Expressions of Thanks Tim and Julie Eady extended their grateful thanks to all those who attended their silver wedding anniversary celebrations last Saturday and for the many kind gifts presented to them on this joyful occasion.

7 FABRIC COMMITTEE REPORT

John Norfolk gave a report on the work of the Fabric Committee.

One quote has been received for the proposed cupboard in St Peter's south aisle of £1,400 from Simon Nicholson, a further quote to be obtained.

St Leonard's house PIR lighting defective and needs checking

The Area Dean completed the annual inspection on the 21st April. Four actions were identified for the parish:-

1. Copy of annual accounts to be forwarded to the Lay Chair on completion of the APCM.
2. Separate folder/photo album created to record Church plate / valuables cross-referenced to items listed in the inventory. Retain digital record off site.
3. Church plate at St Leonard's to be kept in a lockable cupboard
4. Create folder of quinquennial inspection reports including details of works done, cross referenced to any relevant faculties

St Peter's

Gillet & Smith have been engaged to complete the clock repairs and to service the gearbox, total cost estimate is £4,888 of which the Parish Council has agreed to fund half.

Flashing and temporary repair strip have again been removed from the roof, estimated cost of replacement is £8,000, with £1,500 excess for the three

separate incidents.

The Church will join the Buckingham constabularies Faith Watch programme

St Peter's Centre

Jim Dashper has been appointed as caretaker for SPC at £42/wk

Tea room furniture to be discussed with Joan Gibbs on return from holiday

St Leonard's Hall

Additional quote to be sourced for the plastering at the hall, 1 quote already obtained of £900

St Leonard's

Quote required for replacement doors for vestry cupboards

8 FINANCE COMMITTEE REPORT

Tim Eady gave a report on finance. In the absence of a Treasurer, Rob Penn continues to act as book keeper and produces financial reports. Tim provided the update of the cash position. The PCC **noted** that the finance committee advocated paying the first third of the Parish share and the first half of the mission giving.

9 YOUTH WORK

Rev Brian Griffiths gave a brief report on youth work and circulated a financial summary for the Youth Budget. The PCC was asked to consider whether the insurance for the Core should be absorbed within the Church's insurance policy. It was proposed by Brian Griffiths seconded by John Norfolk and **agreed** that as a PCC we accept the principle that the church should meet this cost and recommends this to the Finance Committee for further detailed consideration.

Finance
Committee

10 PROPOSALS FOR SUNDAY MORNING WORSHIP

Tim outlined the key points of the proposed three service format in a PowerPoint presentation to be given in church following the 10am service on 13 July. This would be open to the whole congregation for comment. The overwhelming response so far is one of support. Concerns have been expressed in some quarters that this could divide the congregation. However, Tim believed that the 3-service format would multiply the congregation. He reassured the PCC that Karen Hall's decision to retire from Sunday Groups is not as a result of the new proposals. The Diocesan Church House would be contacted to see how the 3-service format works elsewhere. The new format would be introduced on a six-month trial with a projected launch date on Sunday 12 October. The views expressed on 13 July would be reported back to the PCC at its next meeting.

TE

11 GIFT AID/CORNERSTONE

Jackie Griffiths reported that Cornerstone made a surplus of £766.60 last month. The number of Friends of Cornerstone has increased. The Charity Commission, Inland Revenue and Companies House have all confirmed that large one-off gifts may be paid to the church for the benefit of Cornerstone and will qualify for gift aid.

It was proposed by Lesley Willoughby, seconded by Kate Wilson and **agreed** that if a donation of £100 or more is given to Cornerstone then it shall be paid over

	to the Church in order to qualify for Gift Aid in accordance with the advice obtained from Inland Revenue, so long as such verbal advice is confirmed by Inland revenue in writing.	Treasurer/ WJ
12	VICAR'S REPORT (a)Tim circulated a leaflet "adopting A Rule of Life" and encouraged everyone to embrace this as something we can all do together (b) Foundation 21. This is an email-based course covering 12 basic topics of Christian life. The course could be used for study by Home Groups	All All
13	BAPTISMS Roy Johnston expressed his profound disappointment that an increasing number of baptisms are now taking place privately outside the normal Sunday Morning services. A decision was taken 4-5 years ago by the PCC that this would be permitted if requested. Tim reassured the meeting that all families preparing for baptism receive three formal visits from the Baptism Group. Families are encouraged to attend the 10am services following baptism and some do. It was agreed that when a family requests a baptism outside the normal Sunday Morning Services, then the congregation should be told in advance so that the church family may have the opportunity to attend what would otherwise be a "private " service.	TE
14	MESSY CHURCH Members were reminded that the next Messy Church takes place at I ver Recreation Ground on Tuesday 22 July at 3.30pm	All
15	DATES OF NEXT MEETING Tuesday 22 July from 7pm at the St Peter's Centre	All
16	CLOSE OF MEETING Rev Kate Wilson closed the meeting with prayer at 10.35 p.m.	
	Chairman	